



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10289347  
**Procuring Entity** CITY OF PASIG  
**Title** Supply and Delivery of Various Office Furniture & Fixtures – Pamantasan ng Lungsod ng Pasig  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> 100-23-06-1585	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations		
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b> Goods		
<b>Category:</b> Furniture	<b>Bid Supplements</b>	1
<b>Approved Budget for the Contract:</b> PHP 338,800.00		
<b>Delivery Period:</b> 30 Day/s	<b>Document Request List</b>	10
<b>Client Agency:</b>		
<b>Contact Person:</b> ATTY. PONCE MIGUEL D. LOPEZ Officer In Charge, Procurement Management Office Pasig City Hall, Caruncho Avenue, Barangay San Nicolas, Pasig City Metro Manila Philippines 1600 63-2-86431111 Ext.1461  bidsandawards@pasigcity.gov.ph	<b>Date Published</b>	08/11/2023
	<b>Last Updated / Time</b>	13/11/2023 10:05 AM
	<b>Closing Date / Time</b>	17/11/2023 09:00 AM

#### Description

Items Quantity / Units

1 4 layer Vertical Steel Cabinet Drawers with lock,  
 - Fabricated of CRS (Cold rolled sheet)  
 Legal size, 4 drawers, powdered coating  
 Colot: Light grey finish  
 Gauge: 22  
 Dimension: Approx. H140xW46xD62cm 5 piece  
 2 Adjustable Steel Cabinet,  
 - approx. 90W x 40D x 185Hcm  
 - Two-tone (Beige, Light Gray)  
 - Four (4) Adjustable shelves  
 - Materials: Metal, Glass  
 - Glass Sliding Door with Keylock 6 unit  
 3 Boltless steel Shelving Heavy Duty,  
 - 4 Layers  
 Dimension: Approx. 2 meters x 0.6m x 2m  
 180kg / layer 4 unit  
 4 Bookshelves Cabinet,

- All steel
- Fabricated in cold rolled sheets (CRS)
- 5 adjustable shelves
- 6 cube compartments
- Gauge 24" steel plate
- Dimension: Approx. 72" H x 36" W x 18" D 2 unit
- 5 Visitors Chair / Formal Chair with Armrest,
  - With polypropylene fabric and permanently placed arm rest
- Adjustable seat height
- 360 degree swivel function
- Star base for stability
- Color: Red
- Actual Dimensions: Approx. 55(W) x48(D)x77-89(H) cm
- Weight Capacity: 80-100kgs 10 piece
- 6 Office Chair Mid Back Mesh Computer Chair,
  - with Lumbar Support Armrest Rolling Swivel Adjustable
- Dimension: Approx. 55 x 48 x 77-89cm
- Weight Capacity: 80-100kgs 3 piece
- 7 Free Standing Computer Table,
  - Light Grey
  - with Drawer and Lock
  - Color: Light Gray top, Light Gray Legs & Modesty
  - Legs: Powder Coated Light Gray Metal
  - Tabletop: MDF 3cm Thickness, Bullnose Edge
  - Dimension: approx. 120W x 70D x 75Hcm 2 unit
- 8 Pedestal Movable Cabinet,
  - (Black Coated, Full Metal)
  - Steel Mobile Pedestal with Three Drawers
  - steel mobile pedestal, Instant and movable storage
  - 3 Drawers including 1 Central Lock, 1 Pen Tray and 1 File Divider
  - 5 Swivel Castors built for ease on mobility
  - Material: Powder-coated steel, Hard Plastic on Top
  - Color: Powder Coated Black
  - Recessed Handle
  - Size: aprox. 40W x 50D x 65H cm - FULL METAL
  - Fully Assembled 6 unit
- 9 Storage Cabinet-Sliding Glass Door,
  - All steel fabricated in cold rolled sheet (CRS)
  - Gauge 22 (0.7mm)
  - Five adjustable shelves, 6 cube compartments
  - Dimension: Approx. 72" H x 36" W x 18" D
  - Materials: Metal, glass 4 piece

PRICE QUOTATION/S SHOULD BE PRINTED ON COMPANY'S OFFICIAL LETTERHEAD TOGETHER WITH THE FOLLOWING UPDATED DOCUMENTS;

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Income/Business Tax Return
- Accomplished and notarized Omnibus Sworn Statement  
([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement \(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement%20Statement%20(Revised).docx))
- Proof of Authorization: Secretary's Certificate if corporation, or Special Power Of Attorney, if individual

NOTE:  
TO BE SUBMITTED SEALED AND LABELED ON A LONG BROWN ENVELOPE, FOLLOWING THIS FORMAT AS FOLLOWS:

FOR:  
ATTY. JOSEPHINE C. LATI-BAGAOISAN  
BAC Chairperson

THRU:  
ATTY. PONCE MIGUEL D. LOPEZ  
Officer In Charge, Procurement Management Office  
4th Floor, Pasig City Hall,  
Caruncho Avenue,  
Pasig City

DATE : \_\_\_\_\_  
COMPANY'S NAME : \_\_\_\_\_  
PhilGEPS REFERENCE NUMBER : \_\_\_\_\_  
PROJECT TITLE : \_\_\_\_\_

**Remarks**

New closing date, November 17, 2023 at 9:00 AM

Please be guided accordingly

**Created by** ATTY. PONCE MIGUEL D. LOPEZ

**Date Created** 07/11/2023

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